



Aldworth Parish Council

Annual Meeting of the Parish Council

I hereby give you Notice that the next meeting of Aldworth Parish Council is to be held on:

Wednesday 11th May 2022 at 7.45pm at Aldworth Village Hall

All members of the Council are hereby summoned to attend this virtual Annual Parish Council meeting.

AGENDA

1. To elect the Chairman of Aldworth Parish Council for 2022 / 2023.
2. To elect the Vice Chairman of Aldworth Parish Council for 2022 / 2023.
3. To complete the Acceptance of Office forms for both the Chairman and Vice Chairman.
4. To receive apologies for absence from members of the Council.
5. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation for items on the agenda.
6. To receive a report from our District Councillor, Alan Law, if submitted.
7. To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared a personal interest.
8. To approve the minutes of the previous meeting on 16th March 2022.
9. Annual Governance & Accountability Return (AGAR) 2021 / 2022
 - a. To consider the findings of the Internal Audit Report from Heelis & Lodge
 - b. To approve the Annual Governance Statement by resolution
 - c. To consider the Accounting Statement and the Receipts and Payments Summary
 - d. To approve the Accounting Statements by resolution.
10. To review and confirm the Staffing Committee and the terms of reference.
11. To review and confirm the Standing Orders for Aldworth Parish Council – section 18 updated.
12. To review and confirm the Financial Regulations for Aldworth Parish Council – no updates for this year
13. To review and confirm the subscriptions to:
 - a. BALC / HALC / NALC
 - b. To split the renewal cost of the Clerk's Membership to the SLCC for the following year
14. To review the Direct Debits approved by the Council.
15. To review the Asset Register.
16. To review the insurance cover which is renewed on 31st May 2022.

17. To review the following policies:
 - a. Complaints Policy
 - b. Freedom of Information Policy
 - c. Data Protection Policy
 - d. Media Policy
 - e. Employment Policies (Anti-Bullying / Grievance & Disciplinary / Equality Policies)
18. To review the S.137 expenditure incurred for 2021 / 2022 and confirm the 2022 / 2023 values.
19. To determine the time and place for future meetings of the Parish Council including the Staffing Committee.
20. To consider areas of responsibility for each member of the Council.
21. To update the Action Log and begin a new one for 2022 / 2023.
22. To confirm the plans for the Platinum Jubilee Celebrations and agree any financial spend towards the celebrations.
23. To consider making an s.137 donation to the Citizens Advice Bureau West Berkshire via the Good Exchange so matched funding is received.
24. To decide if there is anything we wish to purchase using the Member's Bid from Cllr. Alan Law (deadline 3rd June 2022)
25. To review and discuss the following planning applications:
 - a) 22/00937/HOUSE for Chanders, Aldworth for a proposed 3 bay car port with home studio.
 - b) 22/01028/LBC2 for Pibworth House for replacement roof tiles.
 - c) 22/01046/FUL and 22/01044/LBC2 for Pibworth House for conversion of mixed-use outbuilding to form two dwellings (one new dwelling and one enlarged dwelling) and associated works.
 - d) 22/01079/FUL for Bower Farm for the construction of a calf housing shelter and associated hardstanding.
26. To receive the Clerk's Report: Finance, Correspondence, and miscellaneous items.
27. To discuss matters for future consideration.
28. Further questions or comments from members of the public.

Next Meeting of the Parish Council: To be arranged during this meeting

Clerk to the Council: Mrs Fenella Woods. Dated: 9th May 2022



Planning Documents:

- a) Chanders: <http://planning.westberks.gov.uk/rpp/index.asp?caseref=22/00937/HOUSE>
- b) Pibworth House Roof Tiles: <http://planning.westberks.gov.uk/rpp/index.asp?caseref=22/01028/LBC2>
- c) Pibworth House: <http://planning.westberks.gov.uk/rpp/index.asp?caseref=22/01046/FUL>
- d) Bower Farm: <http://planning.westberks.gov.uk/rpp/index.asp?caseref=22/01079/FUL>